

## SERVICE ANIMAL CONTRACT

We request that the animal wear a Pet ID tag, so we can register it to your suite. The animal owner may request a free tag that identifies the animal as a service or emotional support, which we recommend. We also recommend the animal wear a vest displaying its identification as a Service Animal and/or an Emotional Support Animal at any time the animal is in any public area of the building (e.g., lobby, elevator, corridors, etc.). Doing these things, while not required, will allow the service animal to be readily identified by Lobby Security to facilitate prompt, efficient entry by the owner at any time.

The tenant is responsible for ensuring that the service animal owner meets its responsibilities for each of the following:

1. The service animal must be properly harnessed and/or leashed (unless it hinders the tasks to be performed for the owner/ handler).
2. The owner/ handler must be able to manage/ control the animal at all times.
3. The service animal must be completely housebroken.
4. If the service animal is using the passenger elevators and public corridors to access the tenant's suite, any accident in any public or private area of the building must be reported to the Building Management Office immediately, so cleanup can be addressed promptly. The appropriate related cleaning charges will be billed back to the tenant as is the case with any other spills or similar accidents requiring additional building services.
5. The animal must have a valid animal license issued by the NYC Department of Health and verification that the animal is current on its vaccines (including rabies). These licenses and verifications should be maintained by tenant in the event of an incident involving any occupant or visitor at the building.

NAME OF PERSON(S) THAT HAVE A SERVICE OR EMOTIONAL SUPPORT ANIMAL(S) IN THE EVENT OF AN EMERGENCY, AND THE NAME(S) OF THE ANIMAL(S):

COMPANY NAME: \_\_\_\_\_

COMPANY TELEPHONE NUMBER: \_\_\_\_\_

EMPLOYEE/OWNER NAME: \_\_\_\_\_

FLOOR: \_\_\_\_\_ SUITE: \_\_\_\_\_ TEL #: \_\_\_\_\_

1) SERVICE ANIMAL NAME(S): \_\_\_\_\_

2) SERVICE ANIMAL ID TAG #: \_\_\_\_\_

a) Please Confirm:

i) Service animal is required because of a legally defined disability of the Owner:  
Y / N

ii) Service animal has been trained by a qualified person to perform the following work or tasks to assist the Owner's, including:

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

(d) \_\_\_\_\_

b) If item a)i) does not apply, is the animal required for emotional support Y / N